

MINUTES OF THE MUNICIPALITY OF GLENELLA-LANSDOWNE
GLENELLA HALL
THURSDAY, DECEMBER 8th, 2022

Present: Reeve Kevin Paramor, Councillors Greg McConnell, Jayce Muir, Don Boxall, James Paramor, Damian Dempsey, John Pottinger, CAO Wendy Wutzke ACAO Joy Smith

Call to order

Reeve K Paramor called the meeting to order at 9:30 a.m.

Adoption of the Agenda

Muir - Pottinger

2022/188 Be it resolved Council of the Municipality of Glenella-Lansdowne approve the agenda with additions.

Carried

Confirmation of Minutes

Muir - Pottinger

2022/189 Be it resolved Council of the Municipality of Glenella-Lansdowne approve the minutes from November 10th, 2022, as read and circulated.

Carried

Financial Statement

Muir - Pottinger

2022/190 Be it resolved Council of the Municipality of Glenella-Lansdowne approve the monthly financial statement and bank reconciliation for the month ending November 30th, 2022, as read and circulated.

Carried

Accounts

McConnell - Muir

2022/191 Be it resolved cheques numbered 7752 to 7810 in the amount of \$153,440.12 (void cheques 7753,7803) and payroll direct deposit accounts in the amount of \$35,040.04 having been certified by the Finance Committee, be approved for payment.

Carried

Muir - McConnell

2022/192 Be it resolved Council Indemnity accounts amounting to \$6,538.37, be hereby approved for payment by direct deposit.

Carried

By-laws

Pottinger - McConnell

2022/193 Be it resolved that Bylaw 1/2023, being a bylaw of the Municipality of Glenella-Lansdowne to establish tax discount rates be hereby given first reading.

Carried

Correspondence

McConnell - Pottinger

2022/194

Be it resolved, Council of the Municipality of Glenella-Lansdowne hereby approve a 55 cent per capita grant to HAND for the 2023 season in the amount of \$623.15.

Carried

Council reviewed the MSDIP information sent from the Town of Neepawa regarding the upcoming Yellowhead Rec Centre review - *filed*

Glenella Recreation was approved for a \$2,500 grant from Broomball Canada for Junior broomball equipment.

The Municipality has been approved for a grant for \$5,000 from Arts, Culture and Sport in Community Celebrations Program for Canada Day Celebrations.

New Business

Pottinger - McConnell

2022/195

Be it resolved that pursuant to Section 163 of the Municipal Act, Council of the Municipality of Glenella – Lansdowne approve the following interim operating budget for 2023:

General Government Services	\$ 400,000
Protective Services	\$ 70,000
Transportation Services	\$1,100,000
Environmental Health Services	\$ 80,000
Public Health & Welfare Services	\$ 16,000
Environmental Development Services	\$ 16,000
Economic Development Services	\$ 58,000
Recreation & Cultural Services	\$ 200,000
Fiscal Services	\$ 400,000
Utilities	\$ 200,000

Carried

Boxall – J Paramor

2022/196

Whereas Section 173(1) M.A. states that “A council may by resolution borrow money for operating expenses during a fiscal year, but the amount borrowed must not exceed the amount collected in taxes and grants in lieu of taxes in the previous fiscal year.”; and whereas the Council of the Municipality of Glenella-Lansdowne deems it necessary to apply for an operating line of credit to meet the requirements of the operating expenses of the municipality; now therefore be it resolved that the Reeve and the Chief Administrative Officer be authorized to apply at the Glenella Branch of the Stride Credit Union for an Operating Line of Credit in the amount of Six Hundred Thousand Dollars, (\$600,000.00), for the 2023 fiscal year; and further be it resolved that the uncollected taxes and grants in lieu of taxes to be levied in 2023, be used for collateral against the Operating Line of Credit.

Carried

2022/197 J Paramor - Boxall
Be it resolved Council of the Municipality of Glenella – Lansdowne do now sit as a “Committee of the Whole in Camera” and that all matters discussed shall be kept confidential.

Carried

2022/198 J Paramor - Boxall
Be it resolved Council of the Municipality of Glenella – Lansdowne do now adjourn as a “Committee of the Whole in Camera” and that all matters discussed shall be kept confidential.

Carried

2022/199 McConnell – Pottinger
Be it resolved Council of the Municipality of Glenella – Lansdowne approve the recommendations of the Personnel Committee regarding terms of employment and rate of pay for all staff.

Carried

2022/200 Dempsey - McConnell
Whereas Arden Utility incurred an audited PUB adjusted operating deficit for the year ending December 31, 2021 of \$45,523; and Whereas Arden Utility is forecast to have a Working Capital surplus of \$27,889 in 2024 which includes the effects of the utility rate increases approved by Public Utilities Board Order 25/22 and complies with PUB minimum Working Capital requirements; Therefore be it resolved That the Municipality of Glenella-Lansdowne request that the Public Utilities Board approve the 2021 Arden Utility operating deficit of \$45,523 with the deficit to be recovered from future Working Capital Surplus.

Carried

All members of Council, both new and returning were reminded they must complete the mandatory online Code of Conduct training within six months.

2022/201 Pottinger - Muir
Be it resolved Council of the Municipality of Glenella-Lansdowne approve the revised Municipal Private Works Policy which includes equipment rental rates.

Carried

2022/202 Boxall - Dempsey
Be it resolved Council of the Municipality of Glenella-Lansdowne hereby authorize the CAO to add the following outstanding utility bills to taxes as per Section 252(2) of the Municipal Act:

Roll 205800	60 Main St S, Glenella	\$1,321.04
Roll 203200	30-2 nd St, Glenella	\$ 452.68
Roll 209000	210 Lokier St S, Glenella	\$ 423.62
Roll 207600	15 Lokier St, Glenella	\$ 467.55

Roll 214200	15 6 th Street., Glenella	\$1,160.66
Roll 210400	85 4 th Street, Glenella	\$ 342.40
Roll 205600	80 Main Street S, Glenella	\$ 201.97
Roll 208700	400 Herbert Street, Glenella	\$ 570.43
Roll 206900	54 105 Lokier St N, Glenella	\$ 185.68
Roll 208600	150 Herbert St, Glenella	\$161.10
Roll 9000	200 Lorne Ave, Arden	\$409.47
Roll 1300	215 Lansdowne Ave, Arden	\$717.52
Roll 15200	431 Saskatchewan Ave, Arden	\$296.28
Roll 1600	223 Lansdowne Ave, Arden	\$253.95
Roll 8000	124 Lansdowne Ave, Arden	\$253.95
Roll 9300	210 Lorne Ave, Arden	\$756.02
Roll 9300	210 Lorne Ave, Arden (bulk H20)	\$ 70.00
Roll 13900	430 Lansdowne Ave, Arden	\$666.41

Carried

2022/203 Dempsey - Boxall
 Be it resolved Council of the Municipality of Glenella-Lansdowne hereby authorize the CAO to add the following outstanding utility bills to taxes as per Section 252(2) of the Municipal Act

Roll 96500	NW19-16-13	\$50.00
Roll 203300	25 Main St N, Glenella	\$175.00
Roll 108050	NW10-16-14	\$150.00

Carried

Unfinished Business

2022/204 Pottinger - McConnell
 Be it resolved Council of the Municipality of Glenella-Lansdowne agree to purchase two wifi bridges and routers from Riverside Colony at an estimated cost of \$1000.00, which will be used to bring wifi to both the new Arden Shop and the Arden Curling Club.

Carried

Emergency Coordinator is needed – *All correspondence to be sent to Municipal Office in the interim*

Arden Lagoon – *samples taken, awaiting Province's reply*

Council stayed the Regular meeting of Council at 1:15 pm to hold a Public Hearing to hear representation to Variation & Conditional Use Order File V-CU-02-2022 GL, SE 9-19-12 (Ronald & Carolyn Marohn).

The Regular Meeting of Council resumed after the Public Hearing

2022/205 J Paramor - Dempsey
Be it resolved Council of the Municipality of Glenella – Lansdowne approve the application for variation and conditional use order V-CU-02-2022 GL (Ronald & Carolyn Marohn) to allow for the location of the Single Dwelling Unit within an “AG” Agricultural General Zone, varied to increase the maximum site area from 10 acres to 17.76 acres on SE 9-19-12 wpm.

Carried

Committee Reports

Council reviewed the letter from Westlake Employment Centre – *filed*

2022/206 McConnell - Pottinger
Be it resolved Council of the Municipality of Glenella-Lansdowne change the Arden Transfer Site hours to Wednesdays 10am – 6pm and Saturdays 9am – 5pm effective January 4, 2023.

Carried

Drainage License Applications

2022/207 McConnell - Pottinger
Be it resolved Council of the Municipality of Glenella-Lansdowne has no objections to Parkview Colony’s plans to install three culverts through the berm N of 4-19-14 wpm.

Carried

Delegates

Landmark Planning & Design presented a virtual presentation on Assiniboine Delta Aquifer Plan

Rod & Doris Shuttleworth attended to discuss their offer to purchase Lot 8 Block 4 Plan 201 in Arden

Council reviewed the summary of operator hours for year ending December 2, 2022 – *filed*

Glenella and Arden Municipal Offices will be closed December 26-31, 2022, and re-open on Monday, January 2, 2023. Ratepayers are encouraged to use etransfer, online payments, Canada Post or the mailbox slot at both offices.

Yvonne completed her final course, Municipal Administration. She has now completed her Certificate in Municipal Administration (CMMA) and will graduate in April 2023. The Municipality received a grant from CMJG for 75% of the costs of Yvonne’s last two CMMA courses in the amount of \$1,125.25.

The tax sale was held November 30, 2022. One property was redeemed shortly before the sale, one property was sold at the sale, and the RM now has title to the remaining three properties. All derelict buildings will be demolished, properties will be cleaned up for resell purposes.

Open Discussion

Council discussed low bed trailers & snow removal.

Notice of Motion

None


Adjournment

J Paramor - Dempsey

Be it resolved the meeting be adjourned, the time being 3 :52 p.m.

2022/208

Carried



Reeve – Kevin Paramor



C.A.O. - Wendy Wutzke

MINUTES OF THE MUNICIPALITY OF GLENELLA-LANSDOWNE
PUBLIC HEARING MINUTES- Variation & Conditional Use
GLENELLA HALL, THURSDAY, DECEMBER 8TH, 2022 – 1:15 pm

Present: Reeve Kevin Paramor, Councillors Greg McConnell, Jayce Muir, Don Boxall, James Paramor, Damian Dempsey, John Pottinger, CAO Wendy Wutzke, ACAO Joy Smith, Development Officer Scott Kowalick

2022/7 J Paramor - Dempsey
Be it resolved Council of the Municipality of Glenella-Lansdowne do now open this Public Hearing at 1:15 pm to hear representation to Variation & Conditional Use Order File V-CU-02-2022 GL, SE 9-19-12 (Ronald & Carolyn Marohn).

Carried.

Variation & Conditional Use Order File V-CU-02-2022 GL, SE 9-19-12(Ronald & Carolyn Marohn)

Scott Kowalick gave an overview of the variation and conditional use request to allow for the location of a Single Dwelling Unit within an “AG” Agricultural General Zone, varied to increase the maximum site area for the residual parcel from 10 acres to 17.76 acres on SE 9-19-11 wpm under the Municipality of Glenella-Lansdowne Zoning Bylaw #14/2018 as amended.

CAO noted no objections have been received by either the municipal office or by Scott Kowalick, Development Officer.

2022/8 J Paramor - Dempsey
Be it resolved that the Council of the Municipality of Glenella – Lansdowne do now adjourn the public hearing for variation & conditional use hearing V-CU-02-2022 GL (Ronald & Carolyn Marohn) and resume the Regular meeting of Council, the time being 1:21 pm.

Carried.



Reeve – Kevin Paramor



C.A.O. - Wendy Wutzke

